



## CanFASD Sterling Clarren Research Award Application Guideline

***Application Deadline: November 1<sup>st</sup>, 2021***

***Award recipient will be notified by: Early December 2021***

This document outlines the information required to submit a complete Sterling Clarren Research Award application. All information is to be entered into the webform found at: <https://canfasd.ca/researchers/research-awards/fasd-research-award/fasd-research-award-application-form/>. It is recommended that applicants develop their application in a word document and copy and paste into the webform as you cannot save your progress.

### **I. Important Dates**

- 1) November 1<sup>st</sup>, 2021 – Applications due by **4:30PM PDT**
- 2) Early December 2021 – Applicants will be notified of the results
- 3) Late Winter/Early Spring 2022 – The successful applicant will present their research during a CanFASD webinar

### **II. Required Information**

#### **Section 1 – Applicant Information**

- 1) Full name
- 2) Current position (Masters or PhD student, Post-doctoral Fellow, or Early Researcher).
  - An Early Researcher is defined as an academic within three years of Faculty appointment)
- 3) University and Department
- 4) Complete address (home or university)
- 5) Phone number, university e-mail, and an alternate e-mail
- 6) Applicant Statement of Interest (**300 word maximum**)
  - In this section, describe why you are interested in applying for the Dr. Sterling Clarren FASD Research Award and how this experience will benefit your career.
- 7) Applicant Curriculum Vitae
  - Upload an updated CV in PDF or .docx format

#### **Section 2 – References from Supervisor(s) or Department Head**

The applicant must provide two current or recent (within 3 years) academic supervisors or Department Heads as references. For each reference, please provide the following information:



- 1) Full name of reference
- 2) Reference's University, Department, and University address
- 3) Reference's phone number and e-mail

### **Section 3 – Project Details**

- 1) Title of the project
- 2) Research key words (up to 10)
- 3) Area of FASD studied
  - Areas of study include Prevention, Diagnosis, Intervention, Child Welfare, Justice, Other
  - Applicants may select more than one area of study
- 4) Location of project including the city and province/territory
- 5) Project overview **(150 word maximum)**
  - Using simplified language understandable to a layperson, provide a general, one-paragraph description of the research project that was undertaken
- 6) Project details **(1000 words maximum)**
  - Objectives
  - Methodology
  - Outcomes
  - Knowledge Translation strategy
  - Contribution to the field

### **Section 4 – Memorandum and Signature Page**

The memorandum and signature page can be downloaded here: <https://canfasd.ca/wp-content/uploads/publications/clarren-award-signature-page.pdf>.

The completed form must be submitted to [info@canfasd.ca](mailto:info@canfasd.ca) before the application deadline.



### **III. Additional Required Documents**

The applicant must submit letters of support from each of their two references. These letters should be sent by the references to [info@canfasd.ca](mailto:info@canfasd.ca) before the application deadline.

The letters should:

- Be submitted via e-mail with applicant name in the subject line from the reference's personal e-mail account (university account for Supervisor/Department Head)
- Contain the references contact details, including title, department affiliation, and university
- Speak to the applicant's research activity and potential within the field of FASD, positive or promising aspects of the applicant's character, and examples of achievements
- Be written in either English or French

### **IV. Application Checklist**

- Complete application submitted online
- Signed signature page, e-mailed to [info@canfasd.ca](mailto:info@canfasd.ca)
- Applicant CV
- Letters of support